

Eligibility and Application For Senior Housing

Process

1. Please complete all questions on the application form.
2. Attach documents listed on page 7 of the application form
3. Submit your completed application, doctors consent form and supporting documentations to us at:

Buller District Council, PO Box 21, Westport 7866

4. Your application will be assessed by Buller District Council's Co-ordinator for Property. If you are eligible, you will be invited to an interview where your housing needs will be assessed. You are welcome to bring a support person or interpreter.

***Note:** It is your responsibility to advise Buller District Council of any changes to your application. If the requested documentation is not supplied within one month, or we are unable to contact you, your application will be cancelled.*

Eligibility Criteria

To be eligible for a home, applicants must meet all of the criteria below:

Age: Be fully eligible for New Zealand National Superannuation at the time of application.

Income: Earn no more than the New Zealand National Superannuation amount from their main source of income. Proof of a community services card is required.

Live Independently: Able to live independently within an intensive housing environment. This means that you are able to look after yourself or engage and/or manage any support services that you might require, and contribute constructively to harmonious community life within a residential village.

Housing need: This must be current and not a possible future need.

Connection to the area: A familiarity necessary to enable engagement and avoid social isolation and helplessness, and where applicable it is desirable for you to maintain existing links to social agencies and services.

Applicant Details	Applicant 1
	First or given name(s):
	Family or surname:
	Please specify any other names used or known by:
	Date of Birth:
	AND
	Are you eligible for New Zealand National Superannuation? <input type="checkbox"/> Yes <input type="checkbox"/> No Community Services Card Number:
	Do you have any previous, current or pending criminal convictions? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, please provide details – date and conviction:
Verification required:	Applicant 2
	First or given name(s):
	Family or surname:
	Please specify any other names used or known by:
	Date of Birth:
	Relationship to applicant 1:
	AND
	Are you eligible for New Zealand National Superannuation? <input type="checkbox"/> Yes <input type="checkbox"/> No Community Services Card Number:
	Do you have any previous, current or pending criminal convictions? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, please provide details – date and conviction:

Current accommodation and contact details	Where are you living now?			
	Current Address:			
			Post Code:	
	How long have you been residing at this address?			
	How long have you been living in the Buller district?			
	Do you currently, or have you previously lived in a property owned or managed by Buller District Council? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	If Yes, please provide details:			
	Applicants Contact Information:			
Telephone Number:		Mobile Number:		
E-mail address:				
Do you own your own home? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Income <i>Please tick relevant income sources, and record amounts received weekly.</i>	Additional income details?			
	Please advise of any income you receive in addition to (or in lieu of) NZ Superannuation			
			Weekly amount \$	
	Income		Applicant 1	Applicant 2
	<input type="checkbox"/>	Veterans Pension		
	<input type="checkbox"/>	Overseas Pension		
	<input type="checkbox"/>	Supported Living Payments		
	<input type="checkbox"/>	Unemployment Benefit		
	<input type="checkbox"/>	Working (full-time / part-time)		
<input type="checkbox"/>	Other (e.g. money received for investment interest, rent or board)			
Emergency Contact <i>Contact 1: Please provide details of someone we can contact if there is an emergency during your tenancy with Buller, i.e next of kin</i>	Contact for any issues during tenancy with Buller District Council Housing			
	Contact 1:			
	Name:		Relationship:	
	Address:			
	Landline:		Mobile:	
	Email Address:			

Reference <i>Please provide a reference for Buller Council's Co-Ordinator Property to contact for a reference</i>	Reference:
	Name: _____ Relationship: _____
	Address: _____
	Landline: _____ Mobile: _____
	Email Address: _____
Housing Need <i>You may be asked to provide evidence of what you say.</i>	What are your reasons for applying? <i>Please provide as much information as possible about why you are applying for housing with BULLER DISTRICT COUNCIL:</i>
PETS <i>Please note: Buller District Council have a no pet policy</i>	Do you have any pets? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please advise type of pet
Checklist	Please provide the following supporting documentation: <input type="checkbox"/> Identification and Age - birth certificate, driver's licence or passport <input type="checkbox"/> Community Services Card
Declaration	I authorise Buller District Council to: 1. Obtain (and any agency to disclose) a reference check 2. Disclose to any credit agency details of any indebtedness to Buller District Council 3. Obtain my forwarding address upon vacating a Buller District Council property
	I declare that the information contained in this application is true and correct. I acknowledge Buller District Council's right to check the validity of the information supplied by me about my application and ongoing tenancy. I understand that if the information provided is misleading or false, the application may be cancelled.
	Applicant 1
	Name _____ Date: / /
	Signature _____
	Applicant 2
Name _____ Date: / /	
Signature _____	

The personal information that you provide in this form will be held and protected by Buller District Council in accordance with our privacy policy (available at bullerdc.govt.nz/privacy and at council libraries and service centres) and with the Privacy Act 2020. Council's privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy