

# BWOF Annual Fee FAQ

The Ministry of Business Innovation and Employment (MBIE) have placed more requirements on Councils to inspect and monitor buildings with specified systems following the May 2023 fire at Loafers Lodge in Wellington.

A fee is payable to Council to oversee the provisions of Sections 100 – 111 of the Building Act 2004.

The annual fee covers the following costs:

## Administration

- Receiving BWOF's and verifying IQP registration status and all specified systems inspection (12A's) supplied
- Responding to IQP enquiries - Checking property files and all historic records, prior building consents. Owner inspections not completed as identified by IQP prior to annual BWOF communication
- Notification letters of BWOF audits, Non-compliance letters
- Correspondence with owners – BWOF reminder letters, BWOF overdue letters, BWOF and compliance schedule enquiries
- Responding to Ministry of Business Innovation and Employment (MBIE) data or information requests
- Currently includes receiving and processing requests for amendments (updating compliance schedules)
- Managing non-compliance and assisting owners with specified systems that have come to the end of their intended life use
- Research for new standards and changes to Building Cde and performance standards

## Operation Cost

- Travel Cost – BWOF audits and verification of specified systems
- BWOF Management system - Managing IT system and licenses
- Staff training
- Subscriptions - NZ Standard for performance standards for specified systems

## Buller District Council

Two or less specified systems	\$200.00
Five or less specified systems	\$397.00
Six or more specified systems	\$480.00
The above includes BWOF audits	

## Comparative to other West Coast Councils

### Grey District Council

BWOF - Receiving and checking on or before due date	\$444.00
BWOF - Receiving and checking after due date	\$884.00
BWOF Audits	at cost

<https://www.greydc.govt.nz/04your-council/fees-and-charges/building>

### Westland District Council

BWOF - Receiving and checking on or before due date	\$160.00
BWOF - Receiving and checking after due date	\$257.00
Additional processing time (per hour)	\$200.00
Amendment to Compliance Schedule (plus processing fee)	\$98.00
Processing fee (per hour)	\$200.00
Administrative staff processing fee (per hour)	\$150.00

<https://www.westlanddc.govt.nz/your-council/plans-policies-and-bylaws/fees-and-charges/>